

SFHS MADRIGAL SINGERS INFO PACKET

2017-2018

Welcome to SFHS Madrigal Singers!

We are thrilled that you will be a part of the Madrigal Singers this year! We are looking forward to an excellent year of music making, and building friendships and community that lasts a life time.

Sign up for the MADS “remind messages” by texting **@h7ke2 to #81010**. These messages will be intended for students, but parents can sign up too!

To continue the excellence of the program and the forward progress of the groups for the coming year, we need student and parent help and commitment in the following ways.

TIME COMMITMENT-

Additionally, this group is showcased in the community frequently to represent the choral program. Dates and times of performances will be shared as soon as they are confirmed and added to the website calendar. An example of events from last year include: National Anthem at the Homecoming Football Game, Veterans Day Program at the Legion (during the school day), Christmas Tree Lighting in St. Francis Park, Mall of America Caroling, Live Nativity, Caroling at a couple of local churches, Caroling at the Holiday Concert, Juniors sing at Graduation (just to name a few). This group has also performed upon request throughout the year.

PARENTAL RESPONSIBILITIES- Being in Madrigal Singers is also a big commitment for parents to ensure the Madrigal Performance is a success! Parents of Madrigal students become active members of our choir community, and it can be as much fun for you as for your student. In order for the Madrigal Performance/Dinner to be successful, we need all parents/guardians to become involved. Parents are required to help at Madrigal performances but your assistance is needed long before performance night. We are going back to the committee approach of a few years ago to share the responsibility of coordinating the Madrigal performance. If we work together to plan the performance nights the tasks on those nights will be much easier. To do so we are implementing the following Chair and Committee’s this year.

Madrigal’s Committee Chair: A coordinator to help the many committee chairs form their committees, begin their work, execute their work and conduct lessons

learned to pass on to next year's committees. Ideally, this should be someone that has experienced a Madrigal's season.

Advertising & Publicity Committee: This committee is responsible for advertising our production and marketing for the greatest possible ticket sales. This is a fundraiser that supports the entire backbone of our choral program. Creating a graphic image for the performance that would also be used on t-shirts for the students but also available for parents to purchase. This committee would work with the Booster Communication Chair/Committee to establish a Madrigal presence on the St Francis Choirs web page. Looking into the Anoka Halloween parade is also in this area.

Costume, Jewelry, Props, Make-up & Hair Committee: This committee is responsible to inventory all existing costumes, jewelry and props. Working with the Madrigal's group to determine costume needs and how to fill the void. A goal of this committee would be to have a consistent look to the costumes, jewelry, props, make-up and hair.

Environment Set-up, Tear-down & Dish Committee: This committee provides the environment for the Madrigal performance. They receive the needs of the Madrigal group. Assess the materials already available and determine additional requirements. Acquire additional items via construction or purchase (working with the Committee Chair and Choir Director as necessary). Assemble the stage and seating on the weekend prior to performances. Receive dish requirements from the Server Room Committee and ensure dishes are pre-washed by Wednesday before the performances begin. Tear-down and pack away all staging, seating and dishes after the final performance on Sunday.

Food Committee: This committee is responsible for exploring meal options looking at pricing/profit margins as this is a fundraiser. Determining the meal, prepare the meal and in coordination with the Serving Room Committee deliver a delicious meal for all. Consideration should be given to the students that are performing so they can eat a different meal, if possible, a couple of nights.

Serving Room Committee: This committee coordinates serving the meal with the Food Committee and the Choir Director and the peasant servers. This includes dish selection, table setting, clearing, timing of each course, etc.

Technology Committee: This committee receives the sound and light requirements from the Madrigal's group and determines the best way possible to meet the needs. Also Researches videography and photography options for the show and presents them to the Booster's for consideration.

Ticket Committee: This committee will be supported by the Booster Finance Committee.

Volunteer Committee: This committee is responsible for providing coordination of all volunteers for key events prior to performances and for performances. An online sign-up tool will be used; however, one or two people will need to gather the volunteer needs of each committee and put together the online signup. Additionally, they will need to either provide a central check-in station with direction on where volunteers are assigned or develop a method to ensure volunteers are arriving at their designated locations.

Should you have any question or concerns, check out the booster webpage or email the director. Thank you!!

SFHS Choir General Calendar (Subject to Change)

<p>July 2017 10 Mad's Info Meeting</p> <p>August 2017 TBD Directors/Student Directors Meet for Script Editing</p> <p>September 2017 <i>5 School Begins</i></p> <p>October 2017 <i>24 Fall Choir Concerts</i></p> <p>November 2017 <i>11-12 MADs Set-up</i> <i>16-19 MADs Concerts</i></p>	<p>December 2017 <i>16 Holiday Choir Concerts</i></p> <p>January 2018</p> <p>February 2018</p> <p>March 2018 27 Spring Choir Concert</p> <p>April 2018</p> <p>May 2018 22 Choir Pops Concerts</p>
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